



SECTION A – PROPERTY INFORMATION

A1. Building Street Address (including Unit and/or Bldg. No.): _____ Key West, FL 33040

A2. Building Owner's Name: _____ RE#: _____

A3. Latitude/Longitude: Lat. _____ Long. _____

Horizontal Datum: ☐ NAD 1927 ☐ NAD 1983

A4. Attach at least 2 photographs of the building on page 2.

A5. Building Diagram Number _____

Reserved for City Staff Use

A6. Historic Zoning/Contributing Structure: ☐ Yes ☐ No

A7. Zoning District: _____

A8. Building Height Restriction: ☐ 25' ☐ 30' ☐ 35'

SECTION B – FLOOD INSURANCE RATE MAP (FIRM) INFORMATION

B1. NFIP Community Name & Community Number: <u>120168</u>		B2. County Name: <u>Monroe</u>		B3. State: <u>Florida</u>	
B4. Map/Panel Number	B5. Suffix	FIRM Index Date	B7. FIRM Panel Effective/Revised Date	B8. Flood Zone(s)	B9. Base Flood Elevation(s)
	<u>K</u>	<u>2/18/2005</u>			

B10. Indicate same elevation datum used for BFE in Item B9, crown of the road & building: ☐ NGVD 1929 ☐ NAVD 1988

SECTION C – BUILDING HEIGHT / ELEVATION INFORMATION (SURVEY REQUIRED)

C1. Purpose: ☐ Certify Building Height Only (complete only Lines C1-3, C4d & Sec. E) ☐ Building Height Exception

C2. ☐ Existing building ☐ New construction

C3. Building elevations are based on: ☐ Construction Drawings* ☐ Building Under Construction* ☐ Finished Construction

*A new Building Height Certificate will be required when construction of the building is complete.

C4. Benchmark Utilized: _____ Vertical Datum: _____ (This line only necessary for Building Height Exceptions)

- a) Top of first finished floor----- . feet
b) Bottom of the lowest horizontal structural supporting cross-member ----- . feet
c) Crown of the Road (Highest point of adjacent road closest to building) ----- . feet St name _____
d) Building Height (crown of the road to highest point of building) ----- . feet
e) Lowest Adjacent Grade ----- . feet
f) Highest Adjacent Grade ----- . feet

SECTION D – COMMENTS

SECTION E – SURVEYOR CERTIFICATION

This certification is to be signed and sealed by a land surveyor authorized by law to certify elevation information. I certify that the information on this Certificate represents my best efforts to interpret the data available. I understand that any false statement may be punishable by fine or imprisonment under Florida law.

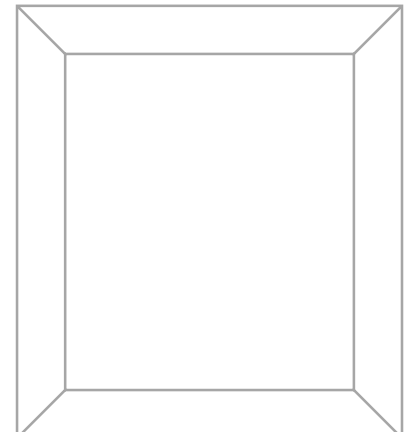
☐ Check here if attachments.

Certifier's Name _____ License Number _____

Title _____ Company Name _____

Address _____ City _____ State _____ ZIP Code _____

Signature _____ Date _____ Telephone _____



Place Seal in Box

IMPORTANT: In these spaces, copy the corresponding information from Section A.

Building Street Address (including Unit and/or Bldg. No.)	City: Key West	State: Florida	Zip Code: 33040
Affix at least 2 building photographs. Identify all photographs as to view (front, rear, side etc.)			



The Building Height Certificate is to be completed by land surveyors licensed by the State of Florida.

SECTION A – PROPERTY INFORMATION

Item A1. Each building needs its own certificate. Multi-unit buildings are considered those with a common supporting wall, such as townhouses and some condominiums. One certificate may include a range of street addresses for a single building (e.g. 157-163 Main St.).

The extension of a roof or breezeway from one building to another doesn't constitute a single building; they are separate buildings.

Item A2. Enter the full name of the current owner, and property's RE# issued by the Monroe County, Florida Property Appraiser's office.

Item A3. Provide latitude and longitude coordinates for the center of the front of the building. Use either decimal degrees (e.g., 24.5043°, -81.7585°) or degrees, minutes, seconds (e.g., 24° 30' 15.5", -81° 45' 30.7") format. If decimal degrees are used, provide coordinates to at least 4 decimal places or better. When using degrees, minutes, seconds, provide seconds to at least 1 decimal place or better. The latitude and longitude coordinates must be accurate within 66 feet. Provide the type of datum used to obtain the latitude and longitude.

Item A4. A minimum of two photographs are required, one of the front and another of the back of the structure. If the foundation isn't visible in both photographs, then additional photographs showing the foundation sides are required. All photographs must be dated and taken within 30 days of the certificate's completion date.

Item A5. Building diagram numbers are the same utilized on the FEMA Elevation Certificate.

Items A6-A8. Reserved for City staff use.

SECTION B – FLOOD INSURANCE RATE MAP (FIRM) INFORMATION

Items B1-B9. Same utilized one the FEMA Elevation Certificate.

Item B10. Crown-of-road datum must be the same as the current FIRM datum.

SECTION C – BUILDING HEIGHT / ELEVATION INFORMATION (SURVEY REQUIRED)

Item C1. This form is intended to serve two purposes: 1) Certify only building height relative to crown-of-the-road, or 2) Certify all the measurements necessary to utilize the City's Building Height Exception. Check the appropriate block indicating for which purpose this certificate is being utilized.

If only used to document building height relative to the crown-of-the-road, only Items A, C1-3, Sec. E & Building Photographs need be completed.

If used for the Building Height Exception, a complete certificate is required. (Usually in conjunction with and Elevation Certificate.)

Item C4.a Same as FEMA Elevation Certificate. (Not necessary when only used to document building height relative to road crown.)

Item C4.b Used to measure the size of the building (bottom of lowest floor support to uppermost part of building). Usually either the bottom of the floor joists or elevated slab. If the area under a building below BFE or within freeboard area, is enclosed more than 299^{sf}, then the bottom of this enclosure becomes this measurement.

Item C4.c Crown-of-the-road is measured at the highest point of the closest roadway adjacent to the building. On divided roadways (such as certain sections of Flagler Ave.) this is measured along the closest main traveled portion of the roadway, not including medians, turn lanes etc. The name of the street from which this measurement is taken must be noted in the second portion of this item.

Item C4.d Height of the highest point on the building relative to the crown-of-the-road. (See above instructions for C4.c)

Item C4.e-f Enter the elevation of the ground, sidewalk. For Zone AO, use the natural grade elevation, if available. This measurement must be to the nearest tenth of a foot.

SECTION C – SURVEYOR CERTIFICATION

Complete as indicated. This section of the Building Height Certificate may be signed by only a land surveyor licensed by the State of Florida. Place your license number, your seal (as allowed by the State licensing board in the box. You are certifying that the information on this certificate represents your best efforts to interpret the data available and that you understand that any false statement may be punishable by fine or imprisonment under Florida law. Use the Comments area of Section D, to provide datum, elevation, or other relevant information not specified on the front.